

## ANNEX C

### Technical Evaluation Criteria

<u>Category</u>	<u>Score weight</u>
<b>1. Expertise of Firm / Organization</b>	<b>20</b>
<b>2. Proposed Methodology, Approach and Implementation Plan</b>	<b>30</b>
<b>3. Management Structure and Key Personnel</b>	<b>20</b>
<b>Total</b>	<b>70</b>

#### **1- Expertise of the Firm/Organization 20%**

- |   |   |
|---|---|
| 1.1 Reputation of Organization and Staff / Credibility / Reliability / Industry Standing  | 4 |
| 1.2 General Organizational Capability which is likely to affect implementation  | 4 |
| - Financial stability   |   |
| - loose consortium, holding company or one firm   |   |
| - age/size of the firm  |   |
| - strength of project management support  |   |
| - project financing capacity  |   |
| - project management controls   |   |
| 1.3 Extent to which any work would be subcontracted (subcontracting carries additional risks which may affect project implementation, but properly done it offers a chance to access specialized skills.) | 4 |
| 1.4 Quality assurance procedures, warranty  | 4 |
| 1.5 Relevance of:   | 4 |
| - Specialized Knowledge   |   |
| - Experience on Similar Programme / Projects  |   |
| - Experience on Projects in the Region  |   |
| Work for UN/ major multilateral/ or bilateral programmes  |   |

#### **2- Proposed Methodology, Approach and Implementation Plan 30%**

- |  |   |
|--|---|
| 2.1 To what degree does the Proposer understand the task?  | 5 |
| 2.2 Have the important aspects of the task been addressed in sufficient detail including working hours?  | 3 |
| 2.3 Did the vendor carry out the mandatory site visit  | 3 |
| 2.4 Is the proposal based on a survey of the project environment and was this data input properly used in the preparation of the proposal? (mandatory sight visit) | 3 |
| 2.5 Is the conceptual framework adopted appropriate for the task?  | 5 |
| 2.6 Is the scope of task well defined and does it correspond to the TOR?   | 7 |
| 2.7 Is the presentation clear and is the sequence of activities and the planning logical, realistic and promise efficient implementation to the project?           | 4 |

#### **3- Structure and Key Personnel 20%**

- |  |      |
|--|------|
| 3.1 General Qualification and Cv's of key management personnel         | 5    |
| 3.2 Minimum qualification for the assigned personnel in UNHCR premises | 2.5  |
| 3.3 Personnel training experience                                      | 2.5  |
| 3.4 Police Verification of assigned personnel                          | 10.0 |

*[Handwritten signature]*