Suppliers should complete and submit the below table as part of their Technical Offer:

<table>
<thead>
<tr>
<th>Other Information pertaining to our ITB are as follows:</th>
<th>Yes, we will comply OR state as required</th>
<th>No, we cannot comply (state as required)</th>
<th>Comments on the contents of the technical offer Additional details / deviations</th>
</tr>
</thead>
</table>
| **Delivery Lead Time:**  
Goods must be arranged, transported, and delivered within a maximum of 60 days from the date UNHCR sends an order to the supplier. Earlier delivery time will be preferred. Installation and commissioning of the equipment will be advised at a later stage.  
*Please state ‘Yes’ or ‘No’, and clearly state the delivery capacity and required lead time, under the comments box.* | | | |
| **Delivery, Installation & Commissioning of the Video Conferencing Equipment at the identified locations:**  
Potential supplier shall be responsible for the delivery, installation, and commissioning of the video conferencing equipment and shall cover all risks up to delivery locations mentioned in Annex C.  
*Please state ‘Yes’ or ‘No’* | | | |
| **Warranty:** The bid shall include defects and liability period with terms of warranty.  
*Please state ‘Yes’ or ‘No’* | | | |
| **Bid Security:**  
The bidder shall provide in the technical offer a bid security in form of Pay Order / Demand Draft for the amount of **PKR 100,000**.  
*Please state ‘Yes’ or ‘No’, and clearly state the name of the issuing bank, PO/DD number, date, and the amount, under the comment box* | | | |
| **Financial Soundness:**  
The bidder shall submit audited financial statement or certified bank statement for the past 2 years with a minimum annual turnover amount of USD 30,000 - USD 50,000 or equivalent in local currency  
*Please state ‘Yes’ or ‘No’, and clearly state the name of the firm that has audited your financial statements, or the bank and account name, under the comment box.* | | | |
| **Registration of Firm:**  
The prospective bidder should be a company/firm having legal presence in Pakistan, and shall provide copies of registration documents, like valid certificate of registration of the business, Articles of Incorporation etc. | | | |
### Experience of Firm:
The bidder shall show proof of a minimum of 2 years’ experience in the field of Video Conferencing Business by submitting at least 2 contracts, work orders, POs or reference letters.

Please state ’Yes’ or ’No’, and clearly state the names of clients and type of products supplied, under the comments box.

### Place of Inspection:
The bidder shall state the place of pre-delivery inspection.

Please state ’Yes’ or ’No’, and clearly state the place of pre-delivery inspection, under the comments box.

### Proposed Packaging & Transport options:
The bidder shall clearly indicate the packing and transport options suitable for delivery to locations mentioned in Annex C.

Please state ’Yes’ or ’No’, and clearly state the proposed options, under the comments box.

### Offer Validity:
180 Calendar Days

Please state ’Yes’ or ’No’

### Acceptance of UNHCR General Terms and Conditions for the provision of Goods and Services - 2018

Please state ’Yes’ or ’No’

### Acceptance to offer goods as per the Technical Specification in Annex B.

Do the offered specifications conform to required specifications spelled out in Annex-B?

Please state ’Yes’ or ’No’, and clearly state any deviations, under the comment box.

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**Company Name:** ____________________________________________

**Authorized Person & Title:** ________________________________

**Signature & stamp:** ________________________________________

**Date:** ____________________________________________________