REPAIR & REHABILITATION CIVIL WORKS AT REFUGEE VILLAGE SCHOOLS, BHUs, AND COMMUNITY WASH FACILITIES LOCATED IN VARIOUS DISTRICTS OF KPK

Q # 1: If the bidder is a company is registered with Pakistan Engineering Council (PEC) in category C-6, with work limit 25 Million PKR, and also registered with UNGM Registration, can the bidder apply for this subject tender or not? As the UNGM website shows error that UNHCR cannot accept electronic submissions through UNGM. Please clarify?

A # 1: No, bidders with PEC license in category C-6 cannot apply, as the requirement clearly states that “bidder must be registered with Pakistan Engineering Council, and shall provide valid certificate in category C-5 or above (if applying for single lot) OR C-4 or above (if applying for multiple lots)”. Please also note that UNHCR do not accept electronic bid submissions through UNGM, as it’s only for the advertisement of tender notice and download of tender documents. The electronic submission must be made as per the instructions provided in the ITB document under section # 2.6 “Submission of Proposals”.

Q # 2: The PEC has extended the expiry date of the license up to 31 August 2020, and in your RFP it has been given that if the license has expired the deposit slip for the renewal should be before the issuance of RFP, but the license is still not expire and it will expire two days before the submission date, kindly clarify it that in this situation either it will be OK with the current license or if the current license is not acceptable than what should be the date of the Deposit slip. Please clarify?

A # 2: We understand that due to Covid situation PEC has extended the expiry of the licenses until 31 August 2020, and it may be further extended for another month. If it’s extended for another period, then please share with us the notice of extension. Otherwise, please share the deposit slip for renewal beyond 31st August 2020.

Q # 3: Please provide us the list of Approved Manufacturers/Materials (Civil, Electrical, and Plumbing)?

A # 3: There is no approved Manufacturer/Material from UNHCR side but as mentioned clearly in the BOQ regarding the material whether it’s A, B or C class quality which would be ensure during execution of work with testing of material (if required). e.g. 1st class brick work in foundation and plinth with cement Plaster. There are certain finishing items where the specification says that “approved quality”, so in that particular case the Contractor will submit the sample to the client before actual application of work.

Q # 4: What will be the time of completion (Your Proposed Completion Time)?

A # 4: As mentioned in tender documents, “UNHCR’s expected completion time period for each lot/project is 3 months, and expects bidders applying for multiple lots to have enough capacity to undertake works simultaneously in all locations/lots”.

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Q # 5: Is it possible that UNHCR shares the sheets of Price Bid in MS OFFICE FORMAT so that bidders can easily upload it in the Email, because scanning 400 pages will require much time?

A # 5: No, UNHCR do not provide MS Office / MS Excel files to bidders and encourages bidders to use the Financial Offer Forms in PDF version for each individual lot attached to the tender documents.

Please make sure that your financial offer is legible with good quality scanning. In case, the scanned file is oversized and exceeds 20 MB limit, then please split your financial offer in multiple files and send it as per instructions given in the ITB document.

Q # 6: The time for payment should be less than 30 days.

A # 6: UNHCR’s standard time for payment is net 30 days upon submission of invoice.

Q # 7: The time of BID validity is 180 days and it should be revised to 90 days.

A # 7: UNHCR generally sets bid validity for 180 days in its tenders, thus, it cannot be changed at this stage for this tender. It will remain 180 days.

Q # 8: There are some units mistakes in the price bid, for example (Site # 3, Lot #1, Item # 27-04) and the units for Nut and Bolts is given in Watt etc.

A # 8: The items 27-04 under Lot#1, Site#3 is related to “Repairing & re-fixing of steel doors/windows i/c hold fast, welding complete in all respects”, and it’s unit of measure is cubic meter (m3) and not Watt.

However, the unit of measure for item 26-01-n-03 under various sites for “Supply and Erection of Stainless-Steel Nuts and Bolts” is in “Watts”. This is because the Nut and Bolts are associated with the BOQ line item 26-01-d-01 for “Supply and Erection of Solar PV Module (Solar Panel) Mono-crystalline A-Grade (per Watt)” which is measured in Watt.

Therefore the unit price for Nuts and Bolts should be calculated in such a way that the total amount of these lines show the offered cost for the Nuts and Bolts required for its corresponding wattage of “Supply and Erection of Solar PV Module (Solar Panel) Mono-crystalline A-Grade”.

Q # 9: It is mentioned in RFP document on Page no. 8 that 90% payment will be made on 100% completion of work. Kindly clarify if completion means completion of each school or each lot? Furthermore, if we are applying for more than 1 lot, does it mean that payment will be made after completion of all the lots?

A # 9: This statement is basically for the “Retention” amount of 10%. It means that for 100% completion of works, UNHCR will pay the Contractor 90% amount, and 10% amount will be retained by UNHCR and will be released upon completion of the defects and liability period and confirmation by UNHCR Engineer. This rule will be applicable for all lots, and 10% amount will be deducted as retention amount from each invoice submitted for completed works.

Q # 10: Kindly clarify if any tax will be deducted by UNHCR as you have asked for GST registered companies.
**A # 10:** UNHCR do not deduct any taxes from Contractor’s invoice. However, prices have to be quoted without GST.

**Q # 11:** Will UNHCR issue Tax exemption certificate or we need to incorporate the applicable taxes in our prices.?

**A # 11:** UNHCR has previously not issued tax exemption certificate for construction services, and neither have Contractors requested for tax exemption certificate. Nevertheless, if bidder would request UNHCR to provide GST tax exemption on construction services, UNHCR would then expect Contractor to provide proforma invoice clearly mentioning the amount of construction and the applicable GST. Based on Contractor’s proforma invoice (for the entire contract value), UNHCR would submit a request for exemption of GST to government authorities. Once approved, the certificate will be given to Contractor to issue zero-rated payment invoice.